

Coventry Music Groups Behaviour Policy

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1. Introduction

Coventry Music is committed to providing a safe, inclusive, and inspiring environment for all children and young people who take part in our music groups, ensembles, and projects. This policy outlines the standards of behaviour expected from both participants and staff, and how we work together to create a positive experience for everyone.

This policy applies to all Coventry Music activities, including those held during school lunchtimes, after school, and in the evenings at venues across the city. It should be read alongside:

- **Coventry Music's Safeguarding Policy**
- **Coventry Music's Code of Conduct**

It also applies to any new groups or projects introduced during the academic year.

2. Our Values

We believe that music-making should be:

- **Respectful** – Everyone is treated with kindness and dignity.
- **Responsible** – We take care of ourselves, others, and our environment.
- **Inclusive** – Everyone is welcome and valued.
- **Committed** – We show up, try our best, and support each other.
- **Creative** – We express ourselves and celebrate each other's ideas.

3. Expectations for Young People

We expect all children and young people to:

- Be kind and respectful to others, including staff, volunteers, and fellow participants.
- Work well with others and contribute positively to the group, supporting a team environment.
- Follow instructions from staff and group leaders.
- Take care of instruments, equipment, and the spaces we use.
- Arrive on time and let Coventry Music know if they can't attend.
- Use mobile phones and devices only when allowed.
- Speak to a trusted adult if they feel unsafe or worried.

4. Expectations for Staff and Volunteers

All Coventry Music staff and volunteers are expected to:

- Act as positive role models at all times.
- Create a welcoming, safe, and supportive environment.
- Treat all young people fairly and with respect.
- Follow the **Coventry Music Safeguarding Policy** and report any concerns.
- Plan and deliver engaging, inclusive sessions.
- Address behaviour calmly, consistently, and in line with this policy.

All ~~participants~~ adults are expected to follow the **Coventry Music Code of Conduct** and understand that their behaviour should help create a safe and enjoyable space for everyone.

5. Promoting Positive Behaviour

We believe in encouraging and recognising positive behaviour. This includes:

- Praising effort, teamwork, and improvement.
- Celebrating achievements, big or small.
- Creating a culture where everyone feels seen and supported.

6. Responding to Behaviour Concerns

When behaviour falls short of expectations, we will:

1. Give a gentle reminder or redirection.
2. Offer time to reflect or take a short break.
3. Speak with the young person and, if needed, involve parents/carers.
4. In serious or repeated cases, consider temporary or permanent removal from the group.

We take all incidents of bullying, discrimination, or unsafe behaviour seriously. These will be recorded and managed in line with our **Safeguarding Policy**.

7. Communication with Parents and Carers

We value open communication with families. We will:

- Keep parents/carers informed about their child's progress and participation.
- Contact families promptly if there are any concerns.
- Encourage families to share any information that may help us support their child.

8. Monitoring and Review

This policy will be reviewed annually to ensure it remains relevant and effective. Feedback from staff, young people, and families is always welcome.

9. Groups and Venues

This policy applies to all Coventry Music activities, including but not limited to:

Monday

- ~~Singing Sparks! Group — Whoberley Hall Primary~~
- ~~Steel Pan Music Group — Earlsdon Methodist Church~~
- ~~Live on Stage Project — The Tin Music and Arts~~

Tuesday (Albany Theatre)

- ~~SPARKS!~~
- ~~Ukulele Group~~
- ~~Junior Voices Choir~~
- ~~Junior Wind/Brass Group~~
- ~~Junior Strings Group~~
- ~~Coventry Music Orchestra~~
- ~~String Orchestra~~
- ~~Flute Group~~

Wednesday

- ~~SoundLab COV — Ellen Terry Building, Coventry University~~
- ~~Band Together (Children in Care/Looked After) — Council House~~

Thursday

- ~~Sparks! at Ravensdale — Ravensdale Primary School~~
- ~~Sparks! at St Laurence's — St Laurence Primary School~~
- ~~Sparks! at Holy Family — Holy Family Primary~~
- ~~Singing Sparks! Group at St Anne's — St Anne's Primary School~~

Friday

- ~~Little Notes Early Years Music Group — Woodside Family Centre~~

~~• Little Notes Early Years Music Group – Park Edge Family Centre~~
~~Plus, any other group or project initiated during the academic year.~~

10. Expectations for Parents and Carers (Early Years Music Groups)

Coventry Music's Early Years programmes, such as *Little Notes*, are delivered in partnership with Family Hubs and community venues. These sessions support musical development, bonding, and wellbeing for children aged 0–5 and their families.

To ensure a safe, welcoming, and respectful environment for all, we ask that parents and carers:

Respect the Space and Others

- Treat staff, other families, and children with kindness and courtesy.
- Avoid disruptive or loud conversations during musical activities.
- Support a calm and inclusive atmosphere where all children can engage.

Support Your Child's Participation

- Encourage your child to join in at their own pace.
- Be present and engaged during the session.
- Avoid using mobile phones unless necessary.

Follow Venue Guidelines

- Adhere to the policies of the Family Hub or community venue, including health and safety, safeguarding, and fire procedures.
- Supervise your child at all times, including during arrival and departure.
- Respect the physical space, equipment, and any shared facilities.

Safeguarding and Conduct

- Any safeguarding concerns should be reported to Coventry Music staff or venue staff immediately.
- Behaviour that is aggressive, discriminatory, or inappropriate will not be tolerated and may result in being asked to leave the session.
- All adults attending sessions are expected to uphold the values outlined in Coventry Music's **Safeguarding Policy** and **Code of Conduct**.

11. Display Version: Key Behaviour Values

Coventry Music Groups – Our Core Values

- 🎵 Respect** – Be kind to everyone
- 🎵 Responsibility** – Look after instruments and each other
- 🎵 Inclusivity** – Everyone is welcome
- 🎵 Commitment** – Turn up, join in, give your best
- 🎵 Creativity** – Express yourself and support others

Let's make music together in a safe, fun, and respectful space!

~~*This group follows Coventry Music's Safeguarding Policy and Code of Conduct.*~~